

केन्द्रीय विद्यालय संगठन

शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान
संभागीय कार्यालय, कोलकाता
ई०वी० ब्लॉक, सेक्टर-1, लाबोनी
साउथ लेक, कोलकाता - 700064



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दिनांक: 19.07.2024

केवल ई-मेल द्वारा

प्राचार्य /The Principal
समस्त केन्द्रीय विद्यालय / All Kendriya Vidyalaya
कोलकाता संभाग / Kolkata Region

विषय: सत्र 2024-25 हेतु स्थानीय स्थानांतरण हेतु आवेदन पत्र आमंत्रित/Inviting applications
of Local Transfer for the session 2024-25.

संदर्भ/Ref.: KVS (HQ) letter No. F.N.11-Acad029(Misc)/31/2024 Date:
12.06.2024

महोदया/महोदय,
Madam/Sir,

कृपया केवीएस प्रवेश दिशानिर्देश 2024-25 के भाग-ए, पैरा-7(iii) देखें। इस संबंध में यह स्पष्ट किया गया है कि स्थानीय स्थानांतरण के लिए निम्नलिखित मामलों को उपायुक्त, केवीएस द्वारा स्थानीय स्थानांतरण पर विचार करते समय मामले की योग्यता के आधार पर मंजूरी दी जा सकती है।

Please refer to PART-A, Para-7(iii) of KVS Admission Guidelines 2024-25. In this regard it is further clarified that the following cases for Local Transfer may be approved on the basis of merit of the case, while considering Local Transfer by the Deputy Commissioner..

1. In case of the allotment of Government Accommodation or shifting to own house to/by the parent (Priority Category I to IV in Civil/Defence KV and Priority Category I to V in Project/IHL KV) in previous/current academic session.
2. Circumstances, where Local Transfer is sought by the parent on the basis of Medical Urgency/serious illness of the student/parent.
3. Where sibling of the student is studying in the KV where admission is sought, in such case, the Deputy Commissioner will approve the Local transfer in the either KV which has lesser class strength out of the KVs where siblings are studying.

In case of para 1 & 2 above, Local Transfer may be granted in the KV nearest to the Govt. accommodation / Own House within the class strength of 50. If class strength is beyond 50 then another nearest KV may be considered.

You are requested to note the following points:

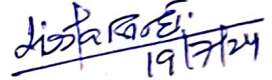
- A. Notice for local transfer should be given in the KV's notice board by **20th July 2024**. It may also be uploaded in the KV's website.
- B. Local transfer form (attached herewith) may also be uploaded in the KV's website.

Contd..

- C. Parents may be asked to submit three copies of duly filled local transfer forms along with all supporting documents to the KV where the student is presently studying by **25.07.2024**.
- D. After filling up all the required information sought, Principal (where the child is studying) shall send two copies of the form along with all documents to the concerned Principal (where student wants to get local transfer) within two days of receipt of forms from the parents but on or before **27.07.2024**.
- E. Principal of the KV, where local transfer is sought, shall forward one copy of the application along with all supporting documents to KVS Regional Office, Kolkata on or before **30.07.2024** in one bunch with her/his remarks i.e., Recommended/Not Recommended through a Special messenger.
- F. The forwarding letter should bear the name, class, transfer sought from KV – to KV of the student and arranged in proper serial order.
- G. Late sending of forms will not be accepted at Regional Office.**
- H. Application should not be sent through the parent.

यह सक्षम प्राधिकारी के अनुमोदनोपरांत जारी किया जाता है ।
This issues with the approval of competent authority.

भवदीय/Yours faithfully,



(संजीव सिन्हा/SANJIB SINHA)

सहायक आयुक्त/Assistant Commissioner

संलग्न/Encl. स्थानीय स्थानांतरण आवेदन पत्र /Local transfer form.